



Greater Northeast Chamber of Commerce Old Forge Storefront Improvement Grant Program Guidelines

1. Grant applicants must be a member in good standing for at least three consecutive years or, if not already a Chamber member or not a member for the three previous years, must purchase a two-year membership at the time of application.
2. Grant funds are intended to support storefront improvement projects that improve the appearance of businesses in Old Forge. Apartment buildings and rental properties are not eligible for this grant program.
3. Grant applications submitted by the 25th of month will be considered during the Greater Northeast Chamber of Commerce Board of Directors meeting on the first Wednesday of the following month.
5. The Greater Northeast Chamber of Commerce's Old Forge Storefront Improvement Project Grants will not exceed \$2,000 per application and no more than one grant will be issued to the same member-business in a calendar year. The Greater Northeast Chamber of Commerce Board of Directors will review all grant applications and will determine the amount of grant funding which will be provided to all approved applications and projects.
6. The applying business will be required to complete all work identified in an approved application, and submit a project invoice and completed project close-out report to the Greater Northeast Chamber of Commerce Board of Directors before grant funds will be disbursed. The Greater Northeast Chamber of Commerce Board of Directors reserves the right to request additional information about a project application or close-out support.
8. Applicants who are approved for funding are encouraged to contact the Greater Northeast Chamber of Commerce at any time if there are changes in their improvement project or if they have questions about the grant program.
9. Applicants who are approved for grant funding may be asked to join Greater Northeast Chamber of Commerce Board of Directors members or their representatives in a grant presentation photo. These photos may be used on the Greater Northeast Chamber of Commerce's Web site, in promotional or membership material, and may be issued to the media.